

100 Constitution Plaza • Hartford • Connecticut • 06103 • Telephone (860)757-7700 Fax (860)757-7745

MEMORANDUM

то:	CRRA Board of Directors
FROM:	Moira Benacquista, Secretary to the Board/Paralegal
DATE:	December 8, 2010
RE:	Notice of Special Meeting

There will be a special meeting of the Connecticut Resources Recovery Authority Board of Directors on Thursday, December 30, 2010 at 9:30 a.m. The meeting will be held in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

- 1. <u>Executive Session</u> to Discuss Pending Claims and Litigation; RFP Responses; and Personnel Matters with Appropriate Staff.
- 2. <u>Board Action</u> will be Sought Regarding Operation Contract(s).

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.